

**KETTLE CREEK SOURCE PROTECTION AUTHORITY**  
**Wednesday, March 20, 2019, 11:21 a.m.**  
**KCCA Administration Centre**

A meeting of the Kettle Creek Source Protection Authority was held on Wednesday, March 20, 2019 at 11:21 a.m. at the Kettle Creek Conservation Authority Administration Centre.

**Members Present:**

Dennis Crevits	Central Elgin
Stephen Harvey	Middlesex Centre
Joe Preston	City of St. Thomas
Linda Stevenson	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

**Members Absent:**

Dominique Giguère	Township of Malahide
Grant Jones	Southwold Township
Bill Mackie	City of London
Elizabeth Peloza	City of London

**Staff Present:**

Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Elizabeth VanHooren	General Manager/Secretary Treasurer

**Introductions and Declarations of Pecuniary Interest**

There were no declarations of pecuniary interest.

**Delegations**

There were no delegations.

**2019 Elections**

**KCSPA1/2019**

**Moved by:     Ralph Winfield**  
**Seconded:    Alison Warwick**

That Elizabeth VanHooren be appointed as Interim Chair for the purposes of conducting the elections of Chair and Vice Chair.

**Carried**

Ms. VanHooren assumed the Chair.

**KCSPA2/2019**

**Moved by: Alison Warwick**

**Seconded: Joe Preston**

That in the event of a contested election Kathleen Sebestyen-Scott and Linda Stevenson act as scrutineers and that the ballots be destroyed after the election.

**Carried**

Ms. VanHooren then called for nominations for the position of Chair for the year 2019.

**KCSPA3/2019**

**Moved by: Alison Warwick**

That Stephen Harvey be nominated for the position of Chair of Kettle Creek Source Protection Authority for the Year 2019.

Ms. VanHooren called twice and thrice for any other nominations for the position of Chair. There were no further nominations.

**KCSPA4/2019**

**Moved by: Ralph Winfield**

**Seconded: Linda Stevenson**

That nominations for the position of Chair of Kettle Creek Source Protection Authority for the Year 2019 be closed.

**Carried**

Stephen Harvey was declared Chair of KCSPA for 2019.

Ms. VanHooren called for nominations for Vice Chair.

**KCSPA5/2019**

**Moved by: Linda Stevenson**

That Grant Jones be nominated for the position of Vice Chair of Kettle Creek Source Protection Authority for the Year 2019.

Ms. VanHooren called twice and thrice for any other nominations for the position of Vice Chair. There were no further nominations.

**KCSPA6/2019**

**Moved by: Denis Crevits**

**Seconded: Alison Warwick**

That nominations for the position of Vice Chair of Kettle Creek Source Protection Authority for the Year 2019 be closed.

**Carried**

Grant Jones was declared Vice Chair of KCSPA for 2019.

**Year 2019 Administrative Approvals**

- a) 2019 Signing Officers

**KCSPA7/2019**

**Moved by: Joe Preston**

**Seconded: Alison Warwick**

That the signing officers of the Kettle Creek Source Protection Authority for 2019 be one of the Chair or Vice Chair and one of the General Manager/Secretary Treasurer or Assistant Manager/Supervisor of Planning and Conservation Areas.

**Carried**

- b) Borrowing Maximum

**KCSPA8/2019**

**Moved by: Ralph Winfield**

**Seconded: Linda Stevenson**

That the borrowing maximum for the Kettle Creek Source Protection Authority for all expenditures in 2019 be \$10,000.00 and further, that signing officers be authorized to execute the necessary documents in this regard.

**Carried**

- c) Appointment of Auditor

**KCSPA9/2019**

**Moved by: Linda Stevenson**

**Seconded: Denis Crevits**

That the firm of Graham Scott Enns be appointed auditors for the Kettle Creek Source Protection Authority for 2019.

**Carried**

- d) Appointment of Solicitor

**KCSPA10/2019**

**Moved by: Alison Warwick**

**Seconded: Joe Preston**

That the firms of Little, Inglis, Price & Ewer LLP be appointed solicitors for the Kettle Creek Source Protection Authority for 2019.

**Carried**

## **Minutes of Meetings**

- a) Kettle Creek Source Protection Authority October 17, 2018

### **KCSPA11/2019**

**Moved by: Linda Stevenson**

**Seconded: Alison Warwick**

That the minutes of the Kettle Creek Source Protection Authority October 17, 2018 meeting be approved as presented.

**Carried**

- b) Lake Erie Region Source Protection Committee Meeting December 6, 2018

- c) Lake Erie Region Source Protection Committee Meeting October 4, 2018

### **KCSPA12/2019**

**Moved by: Linda Stevenson**

**Seconded: Ralph Winfield**

That the minutes of the Lake Erie Region Source Protection Committee meeting of December 6, 2018 and October 4, 2018 be received.

**Carried**

- d) Lake Erie Regional Management Committee Meeting October 16, 2018

### **KCSPA13/2019**

**Moved by: Linda Stevenson**

**Seconded: Ralph Winfield**

That the minutes of the Lake Erie Regional Management Committee Meeting October 16, 2018 be received.

**Carried**

## **Correspondence**

There was no correspondence.

## **New Business**

- a) Amendments to the Lake Erie Source Protection Region Partnership Agreement

### **KCSPA14/2019**

**Moved by: Linda Stevenson**

**Seconded: Ralph Winfield**

That the Kettle Creek Source Protection Authority approve the proposed amendments to the Lake Erie Source Protection Region Partnership Agreement as identified in the staff report Amendments to the Lake Erie Source Protection Region Partnership Agreement.

**Carried**

**KCSPA15/2019**

**Moved by: Alison Warwick**

**Seconded: Joe Preston**

That the meeting adjourn at 11:30 a.m.

**Carried**



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Elizabeth VanHooren  
General Manager/Secretary Treasurer

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Stephen Harvey  
Chair