



Full Authority Minutes October 21, 2020

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, October 21, 2020 at 10:04 a.m. The meeting was streamed live to Facebook.

The Chair called the meeting to order and conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre (In Person)
Jim Herbert	City of St. Thomas
Grant Jones	Southwold Township
Bill Mackie	City of London
Elizabeth Peloza	City of London
Steve Peters	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

The following staff members were also present on the call electronically:

Staff Present:

Michael Buis	LWCA Coordinator
Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jessica Kirschner	Resource Assistant
Jeff Lawrence	Forest and Soils Supervisor
Marianne Levogiannis	Public Relations Supervisor
Betsy McClure	Stewardship Program Supervisor
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer (In Person)

Guests:

Wayne Barnett	Peacekeeper Park (In Person)
Sarah Duplisea	Peacekeeper Park (In Person)

Audio/Video Record Notice

The Chair read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing.

Delegation

The Chair introduced the President of Peacekeeper Park, Wayne Barnett and Peacekeeper Park's Executive Assistant, Sarah Duplisea. Ms. Duplisea made a presentation to members outlining how the organization hoped to address the Board's concerns relative to the non-renewal of the agreement to use lands at Lake Whittaker Conservation Area. Members asked questions of the delegation.

FA99/2020

Moved by: Elizabeth Peloza

Seconded: Dennis Crevits

That the Board receive the Delegation's presentation.

Carried

Minutes of Meetings

a) September 16, 2020 Full Authority Meeting

FA100/2020

Moved by: Elizabeth Peloza

Seconded: Ralph Winfield

That the minutes of the September 16, 2020 Full Authority meeting be approved.

Carried

b) October 14, 2020 Executive Committee Meeting

FA101/2020

Moved by: Bill Mackie

Seconded: Alison Warwick

That the minutes of the October 14, 2020 Executive Committee meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions
- d) Tree Planting Update
- e) Conservation Ontario Update

Staff provided various updates. In light of Covid-19, the Carolinian Forest Festival successfully launched a virtual version with 184 teachers registered. The Festival has had 2,004 page visits and 1,011 YouTube views. KCCA also received a \$1,000 grant from the Forever Legacy Foundation for the Environmental Youth Corps.

FA102/2020

Moved by: Steve Peters

Seconded: Elizabeth Peloza

That the Staff Reports under Matters Arising a) through e) be received.

Carried

Correspondence

- a) From CO to Hon. Jeff Yurek, MECP Re: Conservation Authorities Act (CAA) Review Oct. 1, 2020
- b) From CO to Hon. Jeff Yurek, MECP Re: Update on Client Service and Streamlining Oct. 5, 2020

FA103/2020

Moved by: Alison Warwick

Seconded: Grant Jones

That the correspondence be received.

Carried

Statement of Revenue and Expenses

FA104/2020

Moved by: Grant Jones

Seconded: Jim Herbert

That the Statements of Revenue and Expenses dated September 30, 2020 be approved.

Carried

New Business

- a) Administrative By-Law Update – Electronic Meetings

FA105/2020

Moved by: Bill Mackie

Seconded: Alison Warwick

That the recommended changes to the Kettle Creek Conservation Authority's Administrative By-Law be approved.

Carried

b) Hearing Guidelines Update

FA106/2020

Moved by: Elizabeth Peloza

Seconded: Ralph Winfield

That the recommended changes to Kettle Creek Conservation Authority's Hearing Guidelines be approved.

Carried

c) LWCA Forest Management

FA107/2020

Moved by: Ralph Winfield

Seconded: Grant Jones

That KCCA retain the services of GWG Resources Services to undertake a forest management plan/prescription; and mark for harvest under Good Forestry Practices and to administer and oversee a harvest operation for Lake Whittaker Conservation Area.

Carried

d) Budget Review and Approval

FA108/2020

Moved by: Dennis Crevits

Seconded: Jim Herbert

That the Draft Budget 2021 – Strategic Work Plans be received for information.

Carried

e) October Planning and Regulations Report

FA109/2020

Moved by: Alison Warwick

Seconded: Grant Jones

That the October Planning and Regulations Activity Report be received.

Carried

The Chair asked for any other items under New Business.

Grant Jones asked the Chair for further discussion on Peacekeeper Park.

Members openly discussed Peacekeeper Park's delegation.

Ms. VanHooren clarified that there was a motion on the books directing staff to end the agreement with Peacekeeper Park. According to the Administrative By-law, written notice of motion is required for a motion to rescind. Written notice of motion must be given to the General Manager not less than 7 days prior to the date and time of the meeting.

Recommendations included in staff reports that have been included in an agenda for a meeting shall constitute notice of motion for that meeting.

Ms. VanHooren advised that members had three options in regards to Peacekeeper Park's delegation: deal with it immediately; request a report from staff or refer the matter to another meeting at which time a report is to be presented by staff.

FA110/2020

Moved by: Grant Jones

Seconded: Jim Herbert

That Dennis Crevits and Steve Peters work with staff to bring a report to the November 18 Full Authority Meeting that outlines Peacekeeper Park's operational gaps and possible solutions.

Carried

The live recording of the Open Session ended at 11:50 a.m.

Closed Session

The Closed Session meeting began at 11:50 a.m.

Bill Mackie and Elizabeth Peloza noted that they would not be attending the Closed Session due to previous commitments and left the meeting. Ms. VanHooren noted an additional item under Closed Session d) Potential Legal Matter.

FA111/2020

Moved by: Jim Herbert

Seconded: Ralph Winfield

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA112/2020

Moved by: Alison Warwick

Seconded: Dennis Crevits

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 12:17 p.m.

a) September 16, 2020 Closed Session Minutes

FA113/2020

Moved by: Steve Peters

Seconded: Alison Warwick

That the minutes of the Closed Session meeting of the September 16, 2020 Full Authority Meeting be approved.

Carried

b) October 14, 2020 Executive Committee Meeting Minutes
FA114/2020

Moved by: Dominique Giguère

Seconded: Grant Jones

That the minutes of the Closed Session meeting of the October 14, 2020 Executive Committee Meeting be approved.

Carried

c) Section 28 Violation Update (V19-003)

d) Potential Legal Matter

No report.

The meeting adjourned at 12:19 p.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair

Recorded Vote Registry FA99/2020 to FA104/2020

A=Absent Y=Yes N=No

Board Member	FA99/2020	FA100/2020	FA101/2020	FA102/2020	FA103/2020	FA104/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y
Pelosa	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA105/2020 to FA110/2020

A=Absent Y=Yes N=No

Board Member	FA105/2020	FA106/2020	FA107/2020	FA108/2020	FA109/2020	FA110/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	N
Warwick	Y	Y	Y	Y	Y	N
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA111/2020 to FA114/2020

A=Absent Y=Yes N=No

Board Member	FA111/2020	FA112/2020	FA113/2020	FA114/2020
Crevits	Y	Y	Y	Y
Giguère	Y	Y	Y	Y
Harvey	Y	Y	Y	Y
Herbert	Y	Y	Y	Y
Jones	Y	Y	Y	Y
Mackie	A	A	A	A
Peters	Y	Y	Y	Y
Peloza	A	A	A	A
Warwick	Y	Y	Y	Y
Winfield	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried