



Full Authority Minutes November 7, 2019

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Thursday, November 7, 2019 at 10:05 a.m. at the Administration Centre.

Members Present:

Dennis Crevits	Central Elgin
Stephen Harvey	Middlesex Centre
Grant Jones	Southwold Township
Bill Mackie	City of London
Joe Preston	City of St. Thomas
Dominique Giguère	Township of Malahide
Alison Warwick	Thames Centre
Ralph Winfield	City of London
Linda Stevenson	City of St. Thomas (by telephone)

Members Absent:

Elizabeth Peloza	City of London
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Staff Present:

Joe Gordon	Assistant Manager/Supervisor of Planning and CAS
Betsy McClure	Stewardship Program Supervisor
Marianne Levogiannis	Public Relations Supervisor
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer

Audio/Video Recording Notice

The Chair called the meeting to order at 10:05 a.m. and read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest. The Chair noted that Linda Stevenson was joining the meeting by telephone.

Matters Arising

a) Meeting with MECP October 21, 2019

Ms. VanHooren, Joe Gordon, the Chair and Vice Chair recently attended a meeting with Minister of the Environment, Conservation and Parks, Jeff Yurek, and members of his staff, to discuss the programs and services provided by KCCA. A handout provided a good overview of KCCA and emphasized that it is concentrating on the same programs and services as outlined in the Kettle Creek Conservation Report, 1967. The Ministry indicated that further consultation was planned for January.

Correspondence

There was no correspondence.

Statement of Revenues and Expenses

There was no Statement of Revenue and Expenses.

New Business

Budget 2020 - 2024

i) Reserve Policy

FA151/2019

Moved by: Joe Preston

Seconded: Grant Jones

That the draft Reserve Policy be accepted; and further;

That at year-end the balance of funds held in the Community Forest Reserve be transferred to the Watershed Rehabilitation Reserve; and finally,

That at year-end the balance of funds held in the Dan Patterson Conservation Area Reserve be transferred to the Building Replacement Reserve.

Carried

ii) Five Year Capital Plan
a. Vehicle and Equipment Replacement Scoring 2019

Ms. VanHooren provided an overview of the five year capital projections. There was significant discussion on the need for the rebuild or renovation of the Administration Centre. Staff will continue to look at options and report back to the Board on progress. Ms. VanHooren also reviewed the Vehicle and Equipment Replacement Scoring and detailed how these scorings were incorporated into the five year capital projections.

FA152/2019

Moved by: Linda Stevenson

Seconded: Ralph Winfield

That the Vehicle and Equipment Replacement Scoring be approved as presented; and further

That the five year capital projections be incorporated into the Draft 2020 – 2023 Budget.

Carried

- iii) Budget Scenarios 3% versus 2%
 - a. Draft Budget 2020 -2023
 - b. 2019 and 2020 Draft Reserve Forecast
 - c. Draft Levy (3% and 2%)
 - d. Email from MNRF to KCCA Re: Low Water Response Funding

Ms. VanHooren provided a presentation outlining efforts to reduce the levy request for 2020-2023 to 3% in each year. The City of London has requested that Boards and Commission meet an annual average levy increase of 1.5%. Only 3 of 14 Boards and Commissions have met that target according to a City of London staff report.

A 3% levy increase in 2020 would result in an annual average levy increase to the City of London of 2.5% (1% in 2020 and 3% in 2021-2023). The City of London's Budget Submission was previously explained in the staff report "City of London Budget Submission" dated September 4, 2019. To meet the annual average levy increase target of 1.5% set by the City of London, KCCA would need to decrease its levy to 2% in 2020.

Staff reviewed both a 3% levy increase and a 2% levy increase in 2020 with members. There is a \$9,777 difference between the two scenarios which represents the cost of obtaining the help of a consultant to produce inundation mapping for flood damage centres in the watershed and work towards on-line regulation mapping as part of improvements to client service standards. Members debated the merits of proceeding with incremental updates to floodplain mapping or waiting for provincial regulations.

As part of the discussion the merits of shared services and fee for services was raised. Members discussed whether further direction should be sought from the Minister of MECP to help facilitate shared services.

Joe Preston left the meeting at 11:00 a.m.

FA153/2019

Moved by: Ralph Winfield

Seconded: Grant Jones

That the Draft 2020 -2023 Budget with a 3% levy increase in each year be approved for circulation to member municipalities.

Carried

Linda Stevenson requested a recorded vote on FA153/2019. The motion carried as recorded below.

FA153/2019 Recorded Vote

Member Municipality	In Favour	Opposed	Absent
City of London			
Bill Mackie	Yes		
Elizabeth Pelosa			•
Ralph Winfield	Yes		
City of St. Thomas			
Joe Preston			•
Linda Stevenson	Yes		
Central Elgin			
Dennis Crevits	Yes		
Southwold			
Grant Jones	Yes		
Thames Centre			
Alison Warwick	Yes		
Middlesex Centre			
Stephen Harvey	Yes		
Malahide			
Dominique Giguère		No	
Carried			

FA154/2019

Moved by: Alison Warwick

Seconded: Bill Mackie

That staff be directed to prepare a letter requesting that Catfish Creek Conservation Authority and its member municipalities consider the benefits of shared services between Catfish Creek Conservation Authority and Kettle Creek Conservation Authority; and further

That the draft letter be circulated to KCCA Board Members as part of the November 20, 2019 Full Authority Package for further discussion on the letter’s content and to whom it may be addressed.

Carried

Alison Warwick left the meeting at 11:47 a.m.

- iv) Board Per Diems and Mileage

FA155/2019

Moved by: Dominique Giguère

Seconded: Grant Jones

That the Per Diems, Honourarium and Mileage rates remain status quo.

Carried

Closed Session

There was no Closed Session.

FA156/2019

Moved by: Bill Mackie

Seconded: Grant Jones

That the meeting adjourn at 11:53 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair