



Full Authority Minutes March 17, 2021

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, March 17, 2021 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:03 a.m. Grant Jones read the following statement:

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Ms. VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre
Jim Herbert	City of St. Thomas
Grant Jones	Southwold Township
Bill Mackie	City of London
Elizabeth Peloza	City of London
Steve Peters	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

The following staff members were also present on the call electronically:

Staff Present:

Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jessica Kirschner	Resource Assistant

Jeff Lawrence
Betsy McClure
Kathleen Sebestyen-Scott
Elizabeth VanHooren

Forest and Soils Supervisor
Stewardship Program Supervisor
Financial Services Supervisor
General Manager/Secretary Treasurer

As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA37/2021

Moved by: Ralph Winfield

Seconded: Jim Herbert

That the minutes of the February 10, 2021 Full Authority meeting and the February 24, 2021 Annual General Meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions Report

FA38/2021

Moved by: Steve Peters

Seconded: Dennis Crevits

That the Staff Reports under Matters Arising (A) through (C) be received.

Carried

- d) Budget 2021 Update

FA39/2021

Moved by: Elizabeth Peloza

Seconded: Bill Mackie

That the amendment to the 2021 Budget be approved as presented.

Carried

Correspondence

No correspondence

Statement of Revenue and Expenses

New Business

- a) Conservation Authority Act Proclamations

FA40/2021

Moved by: Elizabeth Peloza

Seconded: Alison Warwick

That the current membership of the Kettle Creek Conservation Authority allocating one (1) member each to the Municipality of Central Elgin, the Municipality of Middlesex Centre, the Municipality of Thames Centre, the Township of Malahide, and the Township of Southwold; and two (2) members to the City of St. Thomas and three (3) members to the City of London be maintained; and further

That the membership of the Kettle Creek Conservation Authority be re-evaluated and adjusted as required based on population data available prior to member appointments following the municipal elections in 2022; and finally

That this motion be forwarded to all member municipalities for support.

Carried

- b) COVID-19 Safety Plan Update

FA41/2021

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That the COVID- 19 Safety Plan Summary be adopted as presented and further

That the Symptoms of COVID-19 in the Workplace and Return to Work Policy be adopted as presented.

- c) City of London Climate Action Plan

FA42/2021

Moved by: Bill Mackie

Seconded: Ralph Winfield

That the letter of support for City of London's Climate Action Plan be approved.

Carried

d) March Planning and Regulations Report

FA43/2021

Moved by: Dennis Crevits

Seconded: Jim Herbert

That the March 2021 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 10:27 a.m.

FA44/2021

Moved by: Alison Warwick

Seconded: Bill Mackie

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA45/2021

Moved by: Stephen Harvey

Seconded: Jim Herbert

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:14 a.m.

Alison Warwick and Stephen Peters left the meeting during the Closed Session.

a) February 10, 2021 Closed Session Minutes

FA46/2021

Moved by: Stephen Harvey

Seconded: Dominique Giguère

That the minutes of the Closed Session meeting of the February 10, 2021 Full Authority Meeting be approved.

Carried

b) Property Matter – Security of Property

FA47/2021

Moved by: Bill Mackie

Seconded: Elizabeth Peloza

That staff proceed with the proposed wetland creation project in April 2021 at Bucke Conservation Area based on full funding from outside sources and no impact to the KCCA budget.

Carried

c) Property Matter – Security of Property

FA48/2021

Moved by: Stephen Harvey

Seconded: Jim Herbert

That staff proceed as directed on a property matter.

Carried

d) Property Matter – Identifiable Person/Security of Property

e) S.28 Violation Update – V19-001

f) Legal Matter – CV18-83

FA49/2021

Moved by: Dennis Crevits

Seconded: Elizabeth Pelozo

That the Closed Session reports (d) through (f) be received.

Carried

The next meeting of the Full Authority will be on April 21, 2021 starting at 10 a.m.

FA50/2021

Moved by: Stephen Harvey

Seconded: Jim Herbert

That the meeting adjourn.

Carried

The meeting adjourned at 11:18 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair

Recorded Vote Registry FA37/2021 to FA43/2021

A=Absent Y=Yes N=No

Member	FA37/2021	FA38/2021	FA39/2021	FA40/2021	FA41/2021	FA42/2021	FA43/2021
Crevits	Y	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA44/2021 to FA50/2021

A=Absent Y=Yes N=No

Member	FA44/2021	FA45/2021	FA46/2021	FA47/2021	FA48/2021	FA49/2021	FA50/2021
Crevits	Y	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y	Y
Peters	Y	A	A	A	A	A	A
Peloza	Y	Y	Y	Y	Y	Y	Y
Warwick	Y	A	A	A	A	A	A
Winfield	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried