



Full Authority Minutes

June 19, 2019

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, June 19, 2019 at 10:00 a.m. at the Administration Centre.

Members Present:

Dennis Crevits	Central Elgin
Stephen Harvey	Middlesex Centre
Linda Stevenson	City of St. Thomas
Bill Mackie	City of London
Joe Preston	City of St. Thomas
Dominique Giguère	Township of Malahide
Ralph Winfield	City of London

Members Absent:

Grant Jones	Southwold Township
Elizabeth Peloza	City of London
Alison Warwick	Thames Centre

Staff Present:

Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jeff Lawrence	Forest and Soils Supervisor
Betsy McClure	Stewardship Program Supervisor
Marianne Levogiannis	Public Relations Supervisor
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer

Audio/Video Recording Notice

The Chair called the meeting to order at 10:00 a.m. and read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions & Declarations of Pecuniary Interest

There were no declaration of pecuniary interest. Staff noted that a property matter had been added as an item on the Closed Session.

Minutes of Meeting

FA99/2019

Moved by: Dominique Giguère

Seconded: Joe Preston

That the minutes of the May 15, 2019 Full Authority meeting be approved.

Carried

Matters Arising

a) June Media Report

FA100/2019

Moved by: Linda Stevenson

Seconded: Ralph Winfield

That the June Media Report be received as information.

Carried

b) June Project Tracking

Linda Stevenson requested that a letter of thanks be sent to the Kettle Creek Environmental Youth Corps for their tree planting efforts at Lake Margaret. The Chair indicated that he would be pleased to provide such a letter.

FA101/2019

Moved by: Bill Mackie

Seconded: Dennis Crevitz

That the June Project Tracking be received as information.

Carried

c) June Watershed Conditions

Jennifer Dow provided a report on the current Lake levels and explained the Authority's various flood warnings. This information will also be provided to the public at an upcoming Information Session on Lake Levels scheduled for June 25, 2019 from 5:30 p.m. – 7 p.m. at the Port Stanley Arena.

FA102/2019

Moved by: Joe Preston

Seconded: Dennis Crevitz

That the June Watershed Conditions report be received as information.

Carried

d) IT and Internet Services Updated

FA103/2019

Moved by: Linda Stevenson

Seconded: Bill Mackie

That Genesys I.T. Solutions be contracted to provide comprehensive IT management and maintenance services to KCCA as outlined for one year with expenses not to exceed \$807.85/month plus HST; and further

That UpLink be contracted to provide high speed internet services as outlined with implementation at KCCA’s head office to take effect immediately and implementation at Dalewood and Lake Whittaker to be considered within the 2020 budget.

Carried

e) Bill 108 Schedule 2

Staff understand that consultation on the implementation of Bill 108 will occur over the summer with new regulations enacted before year end. Transition into full compliance is expected to be anywhere from 18 – 24 months.

FA104/2019

Moved by: Joe Preston

Seconded: Linda Stevenson

That the staff report be received as information.

Carried

Correspondence

FA105/2019

Moved by: Bill Mackie

Seconded: Dennis Crevits

That the correspondence be received as presented.

Carried

Statement of Revenues and Expenses

There were no Statement of Revenues and Expenses.

New Business

a) Employee Assistance Program

Staff received a quote from Family Service Thames Valley late Tuesday June 18, 2019. The price quoted was not competitive with ComPsych and staff still recommended proceeding with ComPsych's services through Conservation Ontario's Group Benefits Program.

FA106/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That KCCA enroll in the Employee Assistance Program as provided for in Conservation Ontario's Group Benefits Program.

Carried

b) Dalewood Dam Hazard Potential Classification RFP Results

FA107/2019

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That the contract for the Dalewood Dam Hazard Potential Classification be awarded to GHD for a lump sum price of \$39,255 plus HST with an upset limit of \$50,000 including applicable taxes.

Carried

c) Budget 2020-2023

i) Strategic Work Plans

FA108/2019

Moved by: Linda Stevenson

Seconded: Dennis Crevitz

That the draft 2020 – 2023 Strategic Work Plans be accepted;

And further that staff use the work plans to develop a four year budget 2020-2023 for discussion and presentation at the next Full Authority meeting.

Carried

ii) Levy Projections

FA109/2019

Moved by: Linda Stevenson

Seconded: Dennis Crevits

That staff proceed to build a four year budget for 2020-2023 with a levy increase of 3% in 2020 and 5% in 2021-2023;

And further that a list of possible cuts be prepared for consideration of the Board if a further reduction in levy were to be considered.

Carried

d) Planning and Regulations Activity Report

FA110/2019

Moved by: Bill Mackie

Seconded: Dennis Crevitz

That the June 2019 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:50 a.m.

FA111/2019

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA112/2019

Moved by: Linda Stevenson

Seconded: Ralph Winfield

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 12:00 p.m.

a) Property Matter

FA113/2019

Moved by: Bill Mackie

Seconded: Dennis Crevitz

That staff proceed as directed on a property matter.

Carried

Some members noted a conflict with the next meeting date of August 21, 2019. Members suggested either August 14, 2019 or September 4 as alternate dates. Staff agreed to check with vacation schedules and communicate a finalized date.

Dominique Giguère requested that staff give consideration to posting a pdf version of the power point presentations to the Authority's web site. Staff indicated that this could be done.

Dominique Giguère requested that the Information Session of Lake Levels in Port Stanley scheduled for June 25, 2019 be recorded. Staff indicated that the session was being held in conjunction with the Municipality of Central Elgin, but that they would make that request.

That the meeting adjourn at 12:02 p.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair