



Full Authority Minutes

February 12, 2020

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, February 12, 2020 at 10:00 a.m. at the Administration Centre.

Members Present:

Dominique Giguère	Township of Malahide
Grant Jones	Southwold Township
Bill Mackie	City of London
Steve Peters	City of St. Thomas (Alternate)
Joe Preston	City of St. Thomas
Ralph Winfield	City of London

Members Absent:

Dennis Crevits	Central Elgin
Stephen Harvey	Middlesex Centre
Elizabeth Peloza	City of London
Linda Stevenson	City of St. Thomas
Alison Warwick	Thames Centre

Staff Present:

Michael Buis	LWCA Coordinator
Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jeff Lawrence	Forest and Soils Supervisor
Marianne Levogiannis	Public Relations Supervisor
Betsy McClure	Stewardship Program Supervisor
Scott Pinnell	Maintenance Coordinator
Kathleen Sebestyen-Scott	Financial Services Supervisor
Rob Lindsay	DWCA Coordinator
Elizabeth VanHooren	General Manager/Secretary Treasurer

Guests:

Scott Trevors	Graham Scott Enns
Jim Frederick	Graham Scott Enns
Pat Prodanovic	GHD Group

Audio/Video Record Notice

Grant Jones called the meeting to order at 10:00 a.m. and read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority

Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meeting

FA28/2020

Moved by: Ralph Winfield

Seconded: Joe Preston

That the minutes of the January 23, 2020 Full Authority meeting be approved.

Carried

Matters Arising

a) February Watershed Conditions Report

FA29/2020

Moved by: Bill Mackie

Seconded: Steve Peters

That the February Watershed Conditions Report be received as information.

Carried

Correspondence

FA30/2020

Moved by: Joe Preston

Seconded: Dominique Giguère

That the correspondence be received as presented.

Carried

2019 Audited Draft Financial Statements

- a) 2018 Audited Financial Statement (staff report)
- b) Audit Finding Letter
- c) Draft Financial Statements

Scott Trevors and Jim Frederick from Graham Scott Enns presented the results of the audit. As noted in the Audit Finding Letter the auditors did not identify any significant matters to be brought to the attention of the Board. No correcting entries were required. The Audited Financial Statements will be presented at the Annual General Meeting on February 19, 2020 for adoption.

FA31/2020

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That the Audit Finding Letter be approved.

Carried

New Business

- a) Dalewood Dam Hazard Potential Classification Report

Pat Prodanovic, hydrotechnical engineer from GHD Group presented the findings and key recommendations of the Dalewood Dam Hazard Potential Classification Report and answered questions from members.

FA32/2020

Moved by: Ralph Winfield

Seconded: Joe Preston

That the Dalewood Dam Hazard Potential Classification Report be received.

Carried

- b) 2020 WECl Submission – Dalewood Dam

FA33/2020

Moved by: Ralph Winfield

Seconded: Joe Preston

That staff prepare applications for the Water and Erosion Control Infrastructure program for a Geotechnical and Slope Stability Assessment of the Dalewood Dam and a second application for repair and safety measures around the Dalewood Dam with the total budget impact for both projects not to exceed \$65,000.

Carried

c) Draft 2020 Budget - Updated

Staff presented a final draft of the 2020 Budget. Minor adjustments were made to reflect the 2020 amortization rate and better reflect comparisons to 2019 actuals. This was a last opportunity for members to ask questions; no questions were received. The 2020 Budget will be presented for final consideration at the Annual General Meeting on February 19, 2020.

FA34/2020

Moved by: Bill Mackie

Seconded: Steve Peters

That the staff report on the 2020 Budget be received.

Carried

c) MECP Multi-Stakeholder Consultations on Conservation Authorities

Staff reviewed the format for the upcoming Multi-Stakeholder Engagement Consultation being coordinated by the Ministry of Environment, Conservation and Parks (MECP) in London February 14, 2020. Members were provided a backgrounder that included key messages.

FA35/2020

Moved by: Bill Mackie

Seconded: Ralph Winfield

That the staff report on the Multi-Stakeholder Consultation be received.

Carried

d) February Planning and Regulations Activity Report

FA36/2020

Moved by: Steve Peters

Seconded: Dominique Giguère

That the February 2020 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:01 a.m.

FA37/2020

Moved by: Joe Preston

Seconded: Dominique Giguère

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA38/2020

Moved by: Steve Peters

Seconded: Joe Preston

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:25 a.m.

- a) January 23, 2020 Closed Session Minutes

FA39/2020

Moved by: Bill Mackie

Seconded: Ralph Winfield

That the minutes of the Closed Session meeting of the Full Authority of January 23, 2020 be approved.

Carried

- b) Litigation or Potential Litigation

No report.

- c) Litigation or Potential Litigation

FA40/2020

Moved by: Steve Peters

Seconded: Dominique Giguère

That staff proceed as directed on a legal matter.

Carried

- d) Property Matter

No report.

- e) Legal Matter

No report.

Upcoming Meetings

The next meeting will be the Annual General Meeting to be held at the St. Thomas Public Library on February 19, 2020 starting at 9:30 a.m.

FA41/2020

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That the meeting adjourn at 11:30 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Vice Chair