



Full Authority Minutes December 16, 2020

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, December 16, 2020 at 10:00 a.m. The meeting was streamed live to Facebook.

The Chair called the meeting to order and conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits
Stephen Harvey
Jim Herbert
Grant Jones
Bill Mackie
Elizabeth Peloza
Steve Peters
Alison Warwick
Ralph Winfield

Central Elgin
Middlesex Centre
City of St. Thomas
Southwold Township
City of London
City of London
City of St. Thomas
Thames Centre
City of London

Members Absent:

Dominique Giguère

Township of Malahide

The following staff members were also present on the call electronically:

Staff Present:

Michael Buis
Jennifer Dow
Joe Gordon
Jessica Kirschner
Jeff Lawrence
Marianne Levogiannis
Rob Lindsay
Betsy McClure
Scott Pinnell
Kathleen Sebestyen-Scott
Elizabeth VanHooren

LWCA Coordinator
Water Conservation Supervisor
Assistant Manager/Supervisor of Planning and CAs
Resource Assistant
Forest and Soils Supervisor
Public Relations Supervisor
DWCA Coordinator
Stewardship Program Supervisor
Maintenance Coordinator
Financial Services Supervisor
General Manager/Secretary Treasurer

Audio/Video Record Notice

The Chair read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing.

Minutes of Meetings

a) November 18, 2020 Full Authority Meeting

FA129/2020

Moved by: Ralph Winfield

Seconded: Jim Herbert

That the minutes of the November 18, 2020 Full Authority meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions
- d) Bill 229 and Schedule 6
- e) Conservation Ontario Update

Staff provided various updates. Ms. VanHooren provided an overview of the changes included in Schedule 6. Minister Yurek attended the Conservation Ontario Council meeting on Monday December 14, 2020. He indicated that regulations were forthcoming and that a working group would be formed, comprised mainly of CAs, to provide feedback and input into regulations.

FA130/2020

Moved by: Steve Peters

Seconded: Alison Warwick

That the Staff Reports under Matters Arising a) through e) be received.

Carried

f) 2020 Property Safety Hazard Tree and Trail Assessment Report

FA131/2020

Moved by: Bill Mackie

Seconded: Elizabeth Pelozo

That the KCCA Board of Directors receive and file the 2020 Property Safety, Hazard Tree and Trail Assessment Report.

Carried

Correspondence

a) From Maitland Conservation Re: Voting Delegates to CO Council November 10, 2020

b) From Conservation Ontario to Premier Ford Re: Streamlining and Cost Concerns Bill 229 November 13, 2020

c) From Township of Southwold Re: Bill 229 November 24, 2020

d) From Municipality of Central Elgin Re: Bill 229 November 25, 2020

e) From City of London Re: Bill 229 and Schedule 6 November 25, 2020

f) From Municipality of Middlesex Centre to Hon. Jeff Yurek Re: Bill 229 November 26, 2020

FA132/2020

Moved by: Grant Jones

Seconded: Dennis Crevits

That the correspondence be received.

Carried

Statement of Revenue and Expenses

There were no statements this month.

New Business

a) Year End Reserve Report

FA133/2020

Moved by: Jim Hebert

Seconded: Grant Jones

That transfers from reserves be conducted as required as outlined in the 2020 approved Budget;

And finally that if there are any unspent funds at year-end that staff be authorized to transfer these to the Wage Subsidy Reserve.

Carried

b) Draft Budget 2021

i) Electronic and Timesheet Scheduling Software

FA134/2020

Moved by: Bill Mackie

Seconded: Ralph Winfield

That Time Well Scheduled be purchased on a per employee basis for implementation in January 2021.

Carried

ii) National Disaster Mitigation Fund Applications

FA135/2020

Moved by: Grant Jones

Seconded: Jim Hebert

That the Board approve the project proposal to the National Disaster Mitigation Program for updated floodplain mapping for Port Stanley for a total project cost of \$18,500, and

That the Board approve the project proposal to the National Disaster Mitigation Program for the development and implementation of a new flood forecasting model for the KCCA watershed, for a total project cost of \$58,800; and

That partner municipalities be asked to provide letters of support to the above projects.

Carried

iii) Vehicle and Equipment Scoring

FA136/2020

Moved by: Ralph Winfield

Seconded: Alison Warwick

That the KCCA 2020 Vehicle and Equipment Replacement Scoring be approved as presented.

iv) Capital Budget

FA137/2020

Moved by: Alison Warwick

Seconded: Bill Mackie

That the proposed capital purchases be incorporated into the draft 2021 Budget.

Carried

c) Peacekeeper Park

Members were advised that in order to entertain discussion on this report they must first rescind Motion FA11/2020 that provided direction to staff to end the agreement with PKP to occupy lands at Lake Whittaker Conservation Area as of December 31, 2020.

FA138/2020

Moved by: Dennis Crevits

Seconded: Steve Peters

That the KCCA Motion FA11/2020 that provided direction to staff to end the agreement with Peacekeeper Park to occupy lands at Lake Whittaker Conservation Area as of December 31, 2020 be rescinded.

Carried

Staff presented the staff report "Peacekeeper Park" and two options for the Board's consideration. Members discussed both options.

FA139/2020

Moved by: Elizabeth Pelosa

Seconded: Bill Mackie

That KCCA end the agreement with PKP as of December 31, 2020; and further that due to delays related to COVID-19 that an interim agreement be developed by KCCA's solicitor to allow PKP access to the lands until December 31, 2021 for the sole purpose of compliance with the end of agreement requirements; and further that

KCCA offer to allow the Path of Honour to remain on LWCA lands and that staff report back on how this may be accomplished.

Carried

d) December Planning and Regulations Report

FA140/2020

Moved by: Ralph Winfield

Seconded: Steve Peters

That the December 2020 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:31 a.m.

FA141/2020

Moved by: Bill Mackie

Seconded: Grant Jones

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA142/2020

Moved by: Grant Jones

Seconded: Ralph Winfield

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:46 a.m.

a) November 18, 2020 Closed Session Minutes

FA143/2020

Moved by: Bill Mackie

Seconded: Jim Herbert

That the minutes of the Closed Session meeting of the November 18, 2020 Full Authority Meeting be approved.

Carried

b) Personnel Matter – 2021 Salary Proposal

FA144/2020

Moved by: Elizabeth Peloza

Seconded: Dennis Crevits

That the 2021 Salary Proposal be adopted as presented and enacted January 1, 2021.

Carried

The meeting adjourned at 11:49 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer

Stephen Harvey
Chair

Recorded Vote Registry FA129/2020 to FA134/2020

A=Absent Y=Yes N=No

Board Member	FA129/2020	FA130/2020	FA131/2020	FA132/2020	FA133/2020	FA134/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	A	A	A	A	A	A
Harvey	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA135/2020 to FA140/2020

A=Absent Y=Yes N=No

Board Member	FA135/2020	FA136/2020	FA137/2020	FA138/2020	FA139/2020	FA140/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	A	A	A	A	A	A
Harvey	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	N	Y
Jones	Y	Y	Y	Y	N	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	N	Y
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	N	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA141/2020 to FA144/2020

A=Absent Y=Yes N=No

Board Member	FA141/2020	FA142/2020	FA143/2020	FA144/2020
Crevits	Y	Y	Y	Y
Giguère	A	A	A	A
Harvey	Y	Y	Y	Y
Herbert	Y	Y	Y	Y
Jones	Y	Y	Y	Y
Mackie	Y	Y	Y	Y
Peters	Y	Y	Y	Y
Peloza	Y	Y	Y	Y
Warwick	Y	Y	Y	Y
Winfield	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried