



Full Authority Minutes December 15, 2021

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, December 15, 2021 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:00 a.m. Grant Jones read the following statement:

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Ms. VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre (Joined at 10:14 a.m.)
Jim Herbert	City of St. Thomas
Grant Jones	Southwold Township
Bill Mackie	City of London (Joined at 10:14 a.m.)
Elizabeth Peloza	City of London
Steve Peters	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

The following staff members were also present on the call electronically:

Staff Present:

Michael Buis	LWCA Coordinator
Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs

Jessica Kirschner	Resource Assistant
Jeff Lawrence	Forest and Soils Supervisor
Rob Lindsay	DWCA Coordinator
Brandon Lawler	Forests and Lands Technician
Betsy McClure	Stewardship Program Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer

As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing Board.

Minutes of Meeting

FA143/2021

Moved by: Jim Herbert

Seconded: Steve Peters

That the minutes of the November 24, 2021 Full Authority meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions Report
- d) WECl Project Update
- e) Invasive Species Program Update
- f) Election of Officers

FA144/2021

Moved by: Elizabeth Peloza

Seconded: Stephen Harvey

That Matters Arising (A) through (F) be received.

Carried

FA145/2021

Moved by: Ralph Winfield

Seconded: Dennis Crevits

That staff proceed with Phase 1 of the Dalewood Dam Concrete Repairs Project.

Carried

Correspondence

No Report

Statement of Revenue and Expenses

No report.

New Business

a) Year End Reserve Report

FA146/2021

Moved by: Alison Warwick

Seconded: Jim Herbert

That transfers to and from reserves be conducted as outlined in the 2021 approved budget and 2021 Year End Reserve Report.

Carried

b) Categorization of Programs and Services

FA147/2021

Moved by: Bill Mackie

Seconded: Stephen Harvey

That the Draft Categorization of Programs and Services be approved for circulation and discussion with member municipalities.

Carried

c) Draft Budget 2022 with proposed Capital Purchases

FA148/2021

Moved by: Ralph Winfield

Seconded: Alison Warwick

That the proposed capital purchases be incorporated into the draft 2022 Budget.

Carried

d) Planning and Regulations Activity Report

FA149/2021

Moved by: Dennis Crevits

Seconded: Jim Herbert

That the December 2021 Planning and Regulations Report be received.

Carried

Closed Session

The Closed Session meeting began at 10:37 a.m.

FA150/2021

Moved by: Steve Peters
Seconded: Stephen Harvey

That the Full Authority move to Closed Session to discuss legal, Personnel or Property matters
Carried

FA151/2021

Moved by: Jim Herbert
Seconded: Ralph Winfield

That the Full Authority revert to open session and report.
Carried

The Open Session resumed at 11:26 a.m.

Steve Peters and Grant Jones left the meeting during Closed Session. Alison Warwick assumed the Chair.

a) Minutes

FA152/2021

Moved by: Stephen Harvey
Seconded: Dennis Crevits

That the minutes of the Closed Session meeting of November 24, 2021 be approved.
Carried

b) Personnel Matter – Identifiable Person(s)

FA153/2021

Moved by: Bill Mackie
Seconded: Stephen Harvey

That the 2022 Salary Proposal be adopted as presented and enacted January 1, 2022.
Carried

- c) Personnel Matter – Identifiable Person(s)
- d) Personnel Matter – Identifiable Person(s)
- e) Property Matter – Security of Property

FA154/2021

Moved by: Stephen Harvey
Seconded: Jim Herbert

That the staff proceed as directed on the personnel matters and property matter.
Carried

The next meeting of the Full Authority is January 19, 2022.

That the meeting adjourn at 11:28 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair

Recorded Vote Registry FA143/2021 to FA148/2021

A=Absent Y=Yes N=No

Member	FA143/2021	FA144/2021	FA145/2021	FA146/2021	FA147/2021	FA148/2021
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	A	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	A	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA149/2021 to FA154/2021

A=Absent Y=Yes N=No

Member	FA149/2021	FA150/2021	FA151/2021	FA152/2021	FA153/2021	FA154/2021
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y
Jones	Y	Y	A	A	A	A
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	A	A	A	A
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried