



Full Authority Minutes December 18, 2019

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, December 18, 2019 at 10:00 a.m. at the Administration Centre.

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre
Grant Jones	Southwold Township
Bill Mackie	City of London
Joe Preston	City of St. Thomas
Elizabeth Peloza	City of London
Linda Stevenson	City of St. Thomas
Ralph Winfield	City of London

Members Absent:

Alison Warwick	Thames Centre
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Staff Present:

Michael Buis	LWCA Coordinator
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Betsy McClure	Stewardship Program Supervisor
Marianne Levogiannis	Public Relations Supervisor
Rob Lindsay	DWCA Coordinator
Scott Pinnell	Maintenance Coordinator
Aaron Root	Forestry and Lands Technician
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer
Jennifer Dow	Water Conservation Supervisor

Audio/Video Recording Notice

The Chair called the meeting to order at 10:00 a.m. and read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing required.

Minutes of Meetings

- a) November 20, 2019 Full Authority Meeting

FA173/2019

Moved by: Grant Jones

Seconded: Elizabeth Peloza

That the minutes of the November 20, 2019 Full Authority meeting be approved.

Carried

Matters Arising

- a) December Media Report

FA174/2019

Moved by: Dennis Crevits

Seconded: Bill Mackie

That the December Media Report be received.

Carried

- b) December Project Tracking

FA175/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That the December Project Tracking report be received.

Carried

- c) December Watershed Conditions

FA176/2019

Moved by: Grant Jones

Seconded: Dennis Crevits

That the December Watershed Conditions report be received.

Carried

d) 2019 Property Safety, Hazard Tree and Trail Assessment Report

FA178/2019

Moved by: Bill Mackie

Seconded: Ralph Winfield

That the KCCA Board of Directors receive and file the 2019 Property Safety, Hazard Tree and Trail Assessment Report.

Carried

e) Audit Engagement Letters

FA179/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That the Audit Engagement Letters be executed.

Carried

f) Conservation Ontario Update

The Chair and Ms. VanHooren attended the Conservation Ontario Council meeting on December 9, 2019. Jeff Yurek, Minister of Environment, Conservation and Parks was unable to attend the meeting but the Deputy Minister, Serge Imbrogno, attended on his behalf. Conservation Ontario is planning to deliver a webinar detailing changes to the Conservation Authorities Act on January 16, 2020 from 10 a.m. – 11 a.m. Conservation Ontario is also planning to communicate with municipalities at the upcoming ROMA conference.

FA180/2019

Moved by: Grant Jones

Seconded: Ralph Winfield

That the Conservation Ontario Update be received.

Carried

g) Ontario's Special Advisor on Flooding Report to the Government

FA181/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That the staff report on Ontario's Special Advisor on Flooding Report to the Government be received.

Carried

Correspondence

An email from Catfish Creek Conservation Authority (CCCA) was received on December 16, 2019. CCCA's Board of Directors considered KCCA's request for a meeting to discuss shared services and approved Rick Cerna and Sally Martyn to attend the proposed meeting.

FA182/2019

Moved by: Joe Preston

Seconded: Ralph Winfield

That the Chair and Vice Chair attend a meeting with Catfish Creek Conservation Authority to discuss shared services.

Carried

FA183/2019

Moved by: Elizabeth Peloza

Seconded: Joe Preston

That the correspondence be received.

Carried

Statement of Revenues and Expenses

There was no Statement of Revenue and Expenses.

New Business

- a) Outdoor Smoking Policy Update

FA184/2019

Moved by: Elizabeth Peloza

Seconded: Grant Jones

That the Outdoor Smoking Policy Update be received as information.

Carried

- b) 2019 Year End Reserve Report

FA185/2019

Moved by: Linda Stevenson

Seconded: Grant Jones

That transfers from reserves be conducted as required as outlined in the 2019 approved Budget;

And further that a transfer from the Campground Reserve be approved in the amount required to balance Departments 200 (Lake Whittaker Conservation Area) and 250 (Dalewood Conservation Area);

And finally that if there are any unspent funds at year-end that staff be authorized to transfer these to the Legal Reserve, Building Reserve (Capital), and Infrastructure Replacement Reserves (Capital) as appropriate.

Carried

c) Appeal of Hearing Decision H19-003

The applicant has appealed the decision of the Authority to the Mining and Lands Tribunal. Staff will be working with the Tribunal on the process moving forward and will report back to the Board of Directors.

FA186/2019

Moved by: Linda Stevenson

Seconded: Dennis Crevits

That the report be received as information.

Carried

d) December Planning and Regulations Activity Report

FA187/2019

Moved by: Elizabeth Peloza

Seconded: Ralph Winfield

That the December 2019 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:08 a.m.

FA188/2019

Moved by: Elizabeth Peloza

Seconded: Dominique Giguère

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA189/2019

Moved by: Elizabeth Peloza

Seconded: Ralph Winfield

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:19 a.m.

a) November 20, 2019 Closed Session Minutes

FA190/2019

Moved by: Linda Stevenson

Seconded: Elizabeth Peloza

That the November 20, 2019 Closed Session Minutes be approved.

Carried

b) Legal Matter - Legal Services
No report.

c) Legal Matter – V19-03/04
No report.

d) Personnel Matter – 2020 Salary Proposal

FA191/2019

Moved by: Bill Mackie

Seconded: Grant Jones

That the 2020 Salary Proposal be adopted as presented and enacted January 1, 2020.

Carried

The next meeting of the Full Authority will be January 23, 2019.

FA192/2019

Moved by: Grant Jones

Seconded: Ralph Winfield

That the meeting adjourn.

Carried

The meeting adjourned at 11:21 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair