



Full Authority Minutes April 21, 2021

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, April 21, 2021 at 10:00 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:12 a.m. Grant Jones read the following statement:

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Ms. VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre
Jim Herbert	City of St. Thomas
Grant Jones	Southwold Township
Bill Mackie	City of London
Elizabeth Peloza	City of London
Steve Peters	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

The following staff members were also present on the call electronically:

Staff Present:

Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jessica Kirschner	Resource Assistant
Jeff Lawrence	Forest and Soils Supervisor

Betsy McClure
Kathleen Sebestyen-Scott
Elizabeth VanHooren

Stewardship Program Supervisor
Financial Services Supervisor
General Manager/Secretary Treasurer

Guests Present:

David-Lee Tracey
Grant Inglis

Hearing Applicant
KCCA Solicitor

As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

With the permission of members the Hearing Board was moved to the last item on the Agenda.

Minutes of Meeting

FA51/2021

Moved by: Dennis Crevits

Seconded: Ralph Winfield

That the minutes of the March 17, 2021 Full Authority meeting be approved.

Carried

Matters Arising

- a) Media Report
- b) Project Tracking
- c) Watershed Conditions Report
- d) Insurance Renewal

FA52/2021

Moved by: Steve Peters

Seconded: Jim Herbert

That the Staff Reports under Matters Arising (A) through (D) be received.

Carried

- e) Conservation Ontario Meeting

FA53/2021

Moved by: Bill Mackie

Seconded: Elizabeth Peloza

WHEREAS the provincial government has passed legislative amendments related to the governance of Conservation Authorities;

AND WHEREAS the Conservation Authorities remain committed to fulfilling accountable and transparent governance;

THEREFORE BE IT RESOLVED THAT the Kettle Creek Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update CA Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results;

AND THAT staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.

Carried

Correspondence

- a) From City of St. Thomas April 8, 2021 Re: Board of Director Appointments
- b) From Municipality of Central Elgin April 14, 2021 Re: Board of Director Appointments
- c) From City of London April 14, 2021 Re: Board of Director Appointments
- d) From Township of Malahide April 15, 2021 Re: Membership Appointments

FA54/2021

Moved by: Dominique Giguère

Seconded: Ralph Winfield

That the correspondence be received.

Carried

Statement of Revenue and Expenses

FA55/2021

Moved by: Steve Peters

Seconded: Dennis Crevits

That the Statement of Revenue and Expenses dated March 31, 2021 be approved.

Carried

New Business

- a) COVID-19: Programs and Services 2021

Ms. VanHooren outlined the current status of programs and services at the Authority in light of the most recent Stay-at-Home Orders and government restrictions. In accordance with O. Reg. 82/20 staff will be proceeding to open the campgrounds for seasonal contracts who have paid in full. Transient, overnight bookings are being automatically refunded from May 1 – May 20 and will continue until overnight camping is allowed. The following additional restrictions will apply beyond those already outlined in Section 7: COVID-19 Impacts Guidelines:

- Seasonal will need to be paid in full and will need to book an arrival appointment to allow for staggered and controlled entrance to the campground;

- Occupants of the campsite should be from the same household until stay-at-home order is lifted. No day-use or visitors.
- Must follow all provincial and local public health guidelines including gathering restrictions and limiting travel outside of their region, unless absolutely necessary.
- Campgrounds may not be used for self-isolation or quarantine.
- Except for playgrounds all amenities are closed - including washrooms and showers.
- Zero Tolerance Policy
- Masks must be worn for all face-to-face interactions with staff - appointments/consultations by phone/email.
- No construction and site improvements until further notice.
- Campers must confirm that they will take and successfully pass the Ontario Government's Covid-19 Self-Assessment every time they enter the campground.

Tree planting will continue as per the procedures outlined in the forwarded Safe Operating Procedures.

FA56/2021

Moved by: Alison Warwick

Seconded: Jim Herbert

That the COVID-19 Programs and Services 2021 Report and the Tree Planting Safe Work Procedures be approved.

Carried

b) Lake Whittaker Conservation Area Forest Management

FA57/2021

Moved by: Ralph Winfield

Seconded: Dominique Giguère

That KCCA accept the bid of Bill Carl of Townsend Lumber for \$81,750 to harvest the deciduous stands at Lake Whittaker Conservation Area in accordance with the Tree Marking Prescriptions and Marking Inventory prepared by G.W.G. Resources Services and further;

That G.W.G Resources Services be retained to monitor the harvest operation at an upset limit of \$1,000 plus HST.

Carried

c) April Planning and Regulations Activity Report

FA58/2021

Moved by: Elizabeth Peloza

Seconded: Bill Mackie

That the April 2021 Planning and Regulations Activity Report be received.

Carried

Hearing Board

FA59/2021

Moved by: Dennis Crevits
Seconded: Alison Warwick

That Board of Directors sit as a Hearing Board in respect of an application under Section 28 of the Conservation Authorities Act.

Carried

a) H21-001 5369 Grand Canyon Road

The roll was called with all members present.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed at the hearing. The applicant, David-Lee Tracey, and KCCA's Solicitor Grant Inglis joined the meeting electronically at 10:43 a.m.

This application was submitted for permission to relocate an existing cottage at 5369 Grand Canyon Road in the Township of Southwold. The Regulations Approval Officer deemed that the application warranted a review by the Hearing Board for technical, policy or information purposes. Staff summarized the details of the submitted application and the relevant legislative, policy and technical framework.

Mr. Tracey declined to make a formal presentation.

Staff and the proponent responded to questions from the Board.

FA60/2021

Moved by: Steve Peters
Seconded: Bill Mackie

That the Board of Directors grants a *"Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses"* Permit for 5369 Grand Canyon Road within the Township of Southwold based on the application and its attachments.

Carried

FA61/2021

Moved by: Jim Herbert
Seconded: Elizabeth Peloza

That the Board of Directors now adjourn from sitting as a Hearing Board and that the Full Authority adjourn.

Carried

The next meeting of the Full Authority will be on May 19, 2021 starting at 10 a.m.

The meeting adjourned at 11:09 a.m.



Elizabeth VanHooren
General Manager/Secretary Treasurer



Grant Jones
Chair

Recorded Vote Registry FA51/2021 to FA57/2021

A=Absent Y=Yes N=No

Member	FA51/2021	FA52/2021	FA53/2021	FA54/2021	FA55/2021	FA56/2021	FA57/2021
Crevits	Y	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA58/2021 to FA61/2021

A=Absent Y=Yes N=No

Member	FA58/2021	FA59/2021	FA60/2021	FA61/2021
Crevits	Y	Y	Y	Y
Giguère	Y	Y	Y	Y
Harvey	Y	Y	Y	Y
Herbert	Y	Y	Y	Y
Jones	Y	Y	Y	Y
Mackie	Y	Y	Y	Y
Peters	Y	Y	Y	Y
Peloza	Y	Y	Y	Y
Warwick	Y	Y	Y	Y
Winfield	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried