



Full Authority Minutes

April 17, 2019

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held on Wednesday, April 17, 2019 at 9:30 a.m. at the Administration Centre.

Members Present:

Dennis Crevits	Central Elgin
Stephen Harvey	Middlesex Centre
Joe Preston	City of St. Thomas
Linda Stevenson	City of St. Thomas
Bill Mackie	City of London
Elizabeth Pelosa	City of London
Alison Warwick	Thames Centre
Ralph Winfield	City of London
Dominique Giguère	Township of Malahide (by telephone)

Members Absent:

Grant Jones	Southwold Township
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Guests Present:

Lindsey Webber	
Debbie Webber	
Grant Inglis	KCCA Solicitor

Staff Present:

Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Marianne Levogiannis	Public Relations Supervisor
Betsy McClure	Stewardship Program Supervisor
Kathleen Sebestyen-Scott	Financial Services Supervisor
Jeff Lawrence	Forestry and Soils Supervisor
Aaron Root	Forestry and Lands Technician
Elizabeth VanHooren	General Manager/Secretary Treasurer

Audio/Video Recording Notice

The Chair called the meeting to order at 9:30 a.m. and read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such,

comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest. The Chair noted that Dominique Giguère joined the meeting by telephone. Ms. Giguère did not participate in any of the closed session meetings.

Hearing Board

FA61/2019

Moved by: Elizabeth Pelozo

Seconded: Bill Mackie

That the Board of Directors sit as a Hearing Board in respect of an application under Section 28 of the Conservation Authorities Act.

Carried

a) H19-001 5293 Grand Canyon Road

The roll was called.

The Chair gave his opening remarks and reviewed the guidelines and process to be followed at the hearing.

Staff introduced Ms. Lindsey Webber, applicant and then proceeded with the staff report. This application was submitted to change use of existing building (accessory shed to small dwelling unit), minor excavating to connect to existing holding tank, and relocate existing floating deck from demolished cottage to accessory shed/proposed small dwelling) at 5293 Grand Canyon Road, Township of Southwold. The Regulations Approval Officer deemed that the application warranted a review by the Hearing Board for technical, policy or information purposes. Staff summarized the details of the submitted application and the relevant legislative, policy and technical framework.

Ms. Lindsey Webber declined to make a formal presentation.

Staff and the proponent responded to questions from the Board.

The Board moved into a closed session to discuss the matter further at 10 a.m.

FA62/2019

Moved by: Linda Stevenson

Seconded: Elizabeth Peloza

That the Hearing Board does now enter into a closed session to discuss advice that is subject to solicitor-client privilege, including communications necessary for the purpose.

Carried.

Staff and the applicant left the meeting.

FA63/2019

Moved by: Linda Stevenson

Seconded: Dennis Crevits

That the Hearing Board does now adjourn from the Closed session.

Carried.

The Open Session resumed at 10:17 a.m.

FA64/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That the Board of Directors grants a "Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses" Permit for application for development of 5293 Grand Canyon Road within the Township of Southwold, based on the application and attachments thereto and the "Granted Permission" reasoning outlined in the staff report.

Carried.

Ms. Weber was advised that her application was approved.

FA65/2019

Moved by: Bill Mackie

Seconded: Alison Warwick

That the Board of Directors does now adjourn from sitting as a Hearing Board.

The Full Authority resumed at 10:18 a.m.

Ms. VanHooren noted that an item had been added under New Business b) MNRF Section 39 Transfer Payment Agreement. She also requested that item d) GIS/IT Supervisor Posting under Matters Arising be considered after discussion on the MNRF Section 39 Transfer Payment Agreement.

Minutes of Meeting

FA66/2019

Moved by: Ralph Winfield

Seconded: Alison Warwick

That the minutes of the March 20, 2019 Full Authority meeting be approved.

Carried

Matters Arising

- a) April Media Report
- b) April Project Tracking

Staff noted that KCCA was recently awarded a contract with Ontario Power Generation to plant 100,000 trees over 3 years in the Kettle Creek and Upper Thames River watershed. A total of 65,000 trees will be planted in the Kettle Creek watershed.

FA67/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

That the April Media Report and April Project Tracking be received as information.

Carried

- c) April Watershed Conditions

FA68/2019

Moved by: Alison Warwick

Seconded: Dennis Crevits

That the April Watershed Conditions report be received as information.

Carried

- d) GIS/IT Supervisor Posting

This item was considered following New Business Item b) MNRF Transfer Payment Agreement.

Correspondence

In addition to the forwarded correspondence Ms. VanHooren advised members of an invitation to Elgin County's Annual Warden's Charity Golf Tournament on June 27, 2019.

The correspondence was noted.

Statement of Revenues and Expenses

FA69/2019

Moved by: Linda Stevenson

Seconded: Ralph Winfield

That the Statement of Revenues and Expenses dated March 31, 2019 be received.

Carried

New Business

a) Kettle Creek Clean Water Initiative

The Kettle Creek Clean Water Initiative was established in 2012 to provide financial assistance to watershed residents in implementing stewardship projects. Ms. McClure outlined the program objectives and funding guidelines before presenting three projects for consideration. Annually, the Authority provides \$12,000 in funding from the Stewardship Reserve.

The three projects presented for funding consideration included:

Project 19-01

A wetland creation project to create a 0.5 acre wetland. Total estimated project cost is \$7,372. The grant request is \$3,000.

Project 19-02

A wetland creation project to create a 0.25 acre wetland. Total estimated project cost is \$4,683. The grant request is \$2,342.

Project 19-03

A wetland creation project that will restore two decommissioned cells at the Port Stanley Sewage lagoons into wetland habitat. Total estimated cost of the project is \$73,220. The grant request is \$3,000.

FA70/2019

Moved by: Linda Stevenson

Seconded: Elizabeth Peloza

That Projects 19-01 in the amount of \$3,000; 19-02 in the amount of \$2,342, and 19-03 in the amount of \$3,000 be supported through the Kettle Creek Clean Water Initiative.

Carried

- b) MNRF Section 39 Transfer Payment Agreement
- c) ERO Postings: Modernizing Conservation Authority Operations
- d) Provincial Priorities for Housing Supplies

The Ministry of Natural Resources and Forestry had issued a letter dated April 12, 2019 advising the Authority that KCCA will receive \$61,769.86 in funding for the 2019-2020 fiscal year, for Section 39 Eligible Natural Hazard Management Grant. This is down from \$119,652, representing a shortfall to the 2019 Budget of almost \$60,000.

Based on this funding news Ms. VanHooren advised that staff would recommend postponing consideration of items e) Administration Centre Needs Assessment and f) Strategic Work Plan Budget 2020-2023 until such time as the impacts of the funding cuts could be fully considered. General consensus was obtained.

In the short term, Ms. VanHooren proposed that the GIS/IT Supervisor not be posted. This would allow the Authority time to consider all options.

Ms. VanHooren then provided a detailed report on initial responses to the Environmental Registry of Ontario Postings: “Modernizing Conservation Authority Operations – Conservation Authorities Act” (Posting 013-5018) and “Focusing Conservation Authority Development Permits on the Protection of People and Property” (Posting 013-4992). Members asked that staff circulate a letter to the member municipalities advising of the immediate impact of the provincial funding cuts as well as the ERO postings.

A report on initiatives being developed by a Conservation Authority working group to help the province address housing supply concerns was also discussed.

FA71/2019

Moved by: Linda Stevenson

Seconded: Elizabeth Peloza

Whereas the Authority has received notification from the Ministry of Natural Resources and Forestry that its Section 39 Transfer Payment for 2019 will be reduced to \$61,769.86 from \$119,652;

Therefore, be it resolved that the open full-time position of GIS/IT Supervisor not be posted; and

That staff be directed to explore IT services through a contractual basis with an outside service provider and further explore other cost savings measures;

And finally, that staff report back on progress.

Carried

FA72/2019

Moved by: Linda Stevenson

Seconded: Dennis Crevits

That staff be directed to work with Conservation Ontario to submit an official response on Environmental Registry of Ontario Postings 013-5018 "Modernizing Conservation Authority Operations" and 013-4992 "Focusing Conservation Authority development permits on the Protection of People and Property" and report back.

Carried

FA73/2019

Moved by: Linda Stevenson

Seconded: Joe Preston

Whereas the provincial government intends to increase the supply of housing and streamline the land use planning and development approval process to achieve this goal; and

Whereas the Conservation Authorities play an important role in the planning and development review process with respect to watershed protection and hazard lands; and

Whereas Conservation Authorities support and can help deliver the Government's objective not to jeopardize public health and safety or the environment;

THEREFORE BE IT RESOLVED THAT the Board of Directors endorse the three key solutions developed by the Conservation Ontario working group: to improve client service and accountability; increase speed of approvals; and, reduce "red tape" and regulatory burden; and

THAT staff be directed to work with Conservation Ontario to identify additional improvements and best management practices; and further

That staff report back on progress.

Carried

e) Administration Centre Needs Assessment

Discussion was postponed.

f) Strategic Work Plan Budget 2020-2023

Discussion was postponed.

g) Planning and Regulations Activity Report

FA74/2019

Moved by: Dennis Crevits

Seconded: Alison Warwick

That the April 2019 Planning and Regulations Activity Report be received.

Carried

Closed Session

The Closed Session meeting began at 11:28 a.m.

FA75/2019

Moved by: Alison Warwick

Seconded: Bill Mackie

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA76/2019

Moved by: Allison Warwick

Seconded: Bill Mackie

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 12:04 p.m.

- a) Closed Session Minutes March 20, 2019

FA77/2018

Moved by: Alison Warwick

Seconded: Ralph Winfield

That the minutes of the March 20, 2019 Closed Session be approved.

Carried

- b) Section 28 Violation

FA78/2019

Moved by: Elizabeth Peloza

Seconded: Bill Mackie

That staff proceed as directed on a violation matter;

And That the Municipal Enforcement Unit (MEU) be appointed to assist staff in enforcement of Section 28 and Section 29 infractions of the Conservation Authorities Act on behalf of the Kettle Creek Conservation Authority on an as needed basis with Board Approval;

And Further That assigned staff members of MEU be appointed as Provincial Offences Officers under Section 10, Ontario Regulation 181/06 of the Conservation Authorities Act.

Carried

The Chair asked members if they had any good news to share. Elizabeth Peloza reported that City of London will be considering declaring a climate change emergency. She also advised of a South London Canada Day celebration in White Oaks Park. KCCA may wish to consider an information booth at the event.

The next meeting of the Authority will be May 15, 2019 at 10 a.m.

FA79/2019

Moved by: Allison Warwick

Seconded: Joe Preston

That the meeting adjourn at 12:08 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair