



Full Authority Minutes April 15, 2020

A meeting of the Full Authority of the Kettle Creek Conservation Authority was held electronically on Wednesday, April 15, 2020 at 10:13 a.m. The meeting was streamed live to Facebook.

The Chair called the meeting to order and conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Grant Jones	Southwold Township
Stephen Harvey	Middlesex Centre
Bill Mackie	City of London
Elizabeth Pelozo	City of London
Joe Preston	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

Steve Peters was not present for the original roll call due to technical difficulties. He joined the meeting at 10:35 a.m.

The following staff members were also present on the call electronically:

Staff Present:

Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAS
Michael Buis	LWCA Coordinator
Jessica Kirschner	Resource Assistant
Marianne Levogiannis	Public Relations Supervisor
Betsy McClure	Stewardship Program Supervisor
Scott Pinnell	Maintenance Coordinator
Jeff Lawrence	Forestry and Soils Supervisor
Rob Lindsay	DWCA Coordinator
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer

Audio/Video Record Notice

The Chair read the following statement:

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

As the meeting was conducted electronically there was general consensus that all votes should be recorded. Records of all votes are included in the Recorded Vote Registry on page 6.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Hearing Board

There was no Hearing.

Minutes of Meetings

- a) February 12, 2020 Full Authority Meeting
- b) February 19, 2020 Annual General Meeting

FA44/2020

Moved by: Joe Preston

Seconded: Ralph Winfield

That the minutes of the February 12, 2020 Full Authority Meeting and the February 19, 2020 Annual General Meeting be approved as amended.

Carried

Matters Arising

- a) Media Report
- b) April Watershed Conditions
- c) Elgin Clean Water Program 2019 Year End Report
- d) MECP Consultation on CA Act – Update

FA45/2020

Moved by: Alison Warwick

Seconded: Bill Mackie

That the Staff Reports under Matters Arising a) through d) be received.

Carried

- e) Kettle Creek Dog Park Agreement Renewal

FA46/2020

Moved by: Grant Jones

Seconded: Ralph Winfield

That the Kettle Creek Dog Park Agreement be renewed for another five year term.

Carried

Correspondence

FA47/2020

Moved by: Elizabeth Peloza

Seconded: Bill Mackie

That the correspondence be received.

Carried

Statement of Revenue and Expenses

There were no statements.

New Business

a) COVID-19 Employee Plan

FA48/2020

Moved by: Joe Preston

Seconded: Elizabeth Peloza

That the staff report on the COVID-19 Employee Plan be received;

AND THAT the General Manager be directed to implement the employee plan as outlined in the staff report.

Carried

b) COVID-19 Programs and Services Plan

FA49/2020

Moved by: Dominique Giguère

Seconded: Bill Mackie

That the staff report on the COVID-19 Programs and Services Planning be received;

AND THAT the Chair and Vice Chair be delegated to make any required decisions on facilities opening or closing or program continuation before the next scheduled Full Authority meeting based on the information provided in the staff report.

Carried

c) CO Guidance: Enforcement of Public Safety and Security Order

d) CO Guidance: Procedure Regulating Permit Hearing

FA50/2020

Moved by: Steve Peters

Seconded: Ralph Winfield

That Conservation Ontario's guidance on the Enforcement of Public Safety and Security Order, and the guidance on Procedures Regulating Permit Hearings be received.

Carried

e) Kettle Creek Clean Water Initiative

FA51/2020

Moved by: Grant Jones

Seconded: Bill Mackie

That Project 20-01 be supported through the Kettle Creek Clean Water Initiative for the amount of \$3,000.

Carried

g) April Planning and Regulations Report

FA52/2020

Moved by: Alison Warwick

Seconded: Ralph Winfield

That the March/April 2020 Planning and Regulations Activity Report be received.

Carried

Before moving into Closed Session Joe Preston recognized the passing of Board Member Linda Stevenson. Linda was an active member and a strong advocate for the City of St. Thomas and the Kettle Creek Conservation Authority. A moment of silence was observed in honour of Linda.

The Chair then reminded the public that the Closed Session would be held by teleconference. Motions resulting out of the Closed Session would be recognized in the minutes and posted as draft on April 16, 2020 to KCCA's web site.

The Chair noted that the next Full Authority meeting is scheduled for May 20, 2020.

The Open Session recording ended at 10:59 a.m. Members recessed for five minutes before joining the Closed Session by teleconference.

Closed Session

The Closed Session meeting began at 11:05 a.m.

FA53/2020

Moved by: Dominique Giguère

Seconded: Ralph Winfield

That the Full Authority move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

FA54/2020

Moved by: Ralph Winfield

Seconded: Dennis Crevits

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:38 a.m.

a) February 12, 2020 Closed Session Minutes

FA55/2020

Moved by: Alison Warwick

Seconded: Dominique Giguère

That the minutes of the Closed Session meeting of the Full Authority of February 12, 2020 be approved.

Carried

b) Section 28 Violation Update (V18-003)

FA56/2020

Moved by: Steve Peters

Seconded: Joe Preston

That no further action be taken on violation V18-003.

Carried

c) Section 28 Violation Update (V19-003/004)

FA57/2020

Moved by: Ralph Winfield

Seconded: Grant Jones

That staff proceed as directed on violation V19-003/004.

Carried

d) Section 28 Violation (V20-001/002)

e) Section 28 Violation (V20-003)

f) Litigation or Potential Litigation

g) Litigation or Potential Litigation

FA58/2020

Moved by: Bill Mackie

Seconded: Ralph Winfield

That reports on Closed Session items d) through g) be received and filed.

Carried

FA59/2020

Moved by: Alison Warwick

Seconded: Bill Mackie

That the meeting adjourn at 11:43 a.m.

Carried

Elizabeth VanHooren

Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair

Recorded Vote Registry FA44/2020 to FA49/2020

A=Absent Y=Yes N=No

Board Member	FA44/2020	FA45/2020	FA46/2020	FA47/2020	FA48/2020	FA49/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	A	A	A	A	A	Y
Preston	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA50/2020 to FA55/2020

A=Absent Y=Yes N=No

Board Member	FA50/2020	FA51/2020	FA52/2020	FA53/2020	FA54/2020	FA55/2020
Crevits	Y	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y	Y
Preston	Y	Y	Y	Y	Y	Y
Peloza	Y	Y	Y	Y	Y	Y
Warwick	Y	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried	Carried

Recorded Vote Registry FA56/2020 to FA59/2020

A=Absent Y=Yes N=No

Board Member	FA56/2020	FA57/2020	FA58/2020	FA59/2020
Crevits	Y	Y	Y	Y
Giguère	Y	Y	Y	Y
Harvey	Y	Y	Y	Y
Jones	Y	Y	Y	Y
Mackie	Y	Y	Y	Y
Peters	Y	Y	Y	Y
Preston	Y	Y	Y	Y
Peloza	Y	Y	Y	Y
Warwick	Y	Y	Y	Y
Winfield	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried