



# Executive Committee

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## Executive Committee Meeting Minutes      October 14, 2020

A meeting of the Executive Committee was held on October 14, 2020 at 8:00 a.m. at the Administration Centre.

**Members Present:**

Stephen Harvey, Chair	Middlesex Centre
Dominique Giguère	Township of Malahide
Grant Jones (By Phone)	Township of Southwold
Bill Mackie	City of London
Alison Warwick	Thames Centre

**Staff Present:**

Elizabeth VanHooren	General Manager/ Secretary Treasurer
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**Audio and Video Recording Notice**

The Chair welcomed everyone to the meeting and read the following statement.

*Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.*

*The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.*

**Introductions and Declaration of Pecuniary Interest**

There were no declarations of pecuniary interest.

**Open Session**

a) Canadian Emergency Wage Subsidy

Staff reviewed the merits of an application to the Canadian Emergency Wage Subsidy based on the success of other Conservation Authority's application and the advice of KCCA's auditor.

**EC01/2020**

**Moved by: Alison Warwick**

**Seconded: Bill Mackie**

That staff pursue an application for the Canadian Emergency Wage Subsidy.

**Carried**

**Closed Session**

The Closed Session meeting began at 8:26 a.m.

**EC02/2020**

**Moved by: Dominique Giguère**

**Seconded: Alison Warwick**

That the Executive Committee move to Closed Session to discuss Legal, Personnel or Property matters.

**Carried**

**EC03/2020**

**Moved by: Alison Warwick**

**Seconded: Bill Mackie**

That the Full Authority revert to Open Session and Report.

**Carried**

**The Open Session resumed at 9:17 a.m.**

- a) Personnel Matter – Identifiable Person: 2021 Salary Proposal and Staffing Considerations

**EC04/2020**

**Moved by: Bill Mackie**

**Seconded: Alison Warwick**

That staff proceed as directed on the 2021 Staffing proposal incorporating a 0% cost of living increase to the salary grid and merit based movement through the grid to present 2021 Budget scenarios of less than 3% levy increase.

**Carried**

- b) Personnel Matter – Identifiable Person: GM Performance Appraisal

No report.

The meeting adjourned at 9:17 a.m.



Elizabeth VanHooren  
General Manager/Secretary Treasurer



Stephen Harvey  
Chair