



Executive Committee

Executive Committee Meeting Minutes October 2, 2019

A meeting of the Executive Committee was held on October 2, 2019 at 10:00 a.m. at the Administration Centre.

Members Present:

Stephen Harvey, Chair	Middlesex Centre
Grant Jones	Township of Southwold
Bill Mackie	City of London
Alison Warwick	Thames Centre

Members Absent:

Joe Preston	City of St. Thomas
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Staff Present:

Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Elizabeth VanHooren	General Manager/ Secretary Treasurer

Audio and Video Recording Notice

The Chair welcomed everyone to the meeting and read the following statement.

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Introductions and Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Matters Arising

- a) Self-Insured Short Term Disability Proposal

EC01/2019

Moved by: Bill Mackie

Seconded: Gran Jones

That the update to the Personnel Policy PP-08 Employee Benefits be adopted; and further

That staff be directed to take the necessary steps to fully enact the policy as presented.

Carried

Closed Session

The Closed Session meeting began at 10:09 a.m.

EC02/2019

Moved by: Alison Warwick

Seconded: Bill Mackie

That the Executive Committee move to Closed Session to discuss Legal, Personnel or Property matters.

Carried

EC03/2019

Moved by: Alison Warwick

Seconded: Grant Jones

That the Full Authority revert to Open Session and Report.

Carried

The Open Session resumed at 11:38 a.m.

- a) Personnel Matter – Identifiable Person: GM Performance Appraisal

No report.

- b) Personnel Matter – Identifiable Person: 2020 Salary Proposal and Staffing Considerations

EC04/2019

Moved by: Bill Mackie

Seconded: Alison Warwick

That the 2020 salary proposal incorporating a 1.9% cost of living increase to the salary grid, and merit based movement through the grid for permanent staff be adopted and incorporated into the 2020 draft budget; and further

That staff proceed as directed on a personnel matter.

Carried

EC05/2019

Moved by: Alison Warwick

Seconded: Grant Jones

That the meeting adjourn at 11:41 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer



Stephen Harvey
Chair