



Annual General Meeting Minutes

February 24, 2021

The Year 2020 Annual Meeting of the Kettle Creek Conservation Authority was held on Wednesday, February 24, 2021 at 10:03 a.m. The meeting was streamed live to Facebook.

The meeting came to order at 10:03 a.m. Grant Jones read the following statement:

Audio/Video Record Notice

Board members, staff, guests and members of the public are advised that the Full Authority Board/Committee meeting is being video/audio recorded, and will be posted to the Authority's web site along with the official written minutes. As such, comments and opinions expressed may be published and any comments expressed by individual Board members, guests and the general public are their own, and do not represent the opinions or comments of the Full Authority and/or the KCCA Board of Directors.

The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority.

Ms. VanHooren conducted a roll call with the following members identifying their presence:

Members Present:

Dennis Crevits	Central Elgin
Dominique Giguère	Township of Malahide
Stephen Harvey	Middlesex Centre
Jim Herbert	City of St. Thomas
Grant Jones	Southwold Township
Bill Mackie	City of London
Steve Peters	City of St. Thomas
Alison Warwick	Thames Centre
Ralph Winfield	City of London

Members Absent:

Elizabeth Peloza	City of London
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The following staff members were also present on the call electronically:

Staff Present:

Mike Buis	Lake Whittaker Coordinator
Jennifer Dow	Water Conservation Supervisor
Joe Gordon	Assistant Manager/Supervisor of Planning and CAs
Jessica Kirschner	Resource Assistant
Brandon Lawler	Trails and Lands Technician
Jeff Lawrence	Forest and Soils Supervisor
Rob Lindsay	Dalewood Coordinator
Betsy McClure	Stewardship Program Supervisor
Scott Pinnell	Maintenance Coordinator
Kathleen Sebestyen-Scott	Financial Services Supervisor
Elizabeth VanHooren	General Manager/Secretary Treasurer

Guests:

Scott Trevors	Graham Scott Enns
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As the meeting was conducted electronically all votes were recorded and are included in the Recorded Vote Registry.

Introductions & Declarations of Pecuniary Interest

There were no declarations of pecuniary interest.

Chair's Remarks

The Chair welcomed everyone to the first virtual Annual General Meeting. He congratulated staff on accomplishing a number of goals despite the many challenges due to COVID-19 in 2020.

General Business

a) Presentation of 2020 Financial Statements

Mr. Scott Trevors presented a brief explanation of the Financial Statements.

AM1/2021

Moved by: Alison Warwick

Seconded: Ralph Winfield

That the Year 2020 Financial Statements be adopted as presented.

Carried

b) Presentation of the 2020 Annual Report

Ms. VanHooren presented the 2020 Annual Report. Members congratulated staff on their ability to continue to deliver programs and services of the Authority without disruption. Staff were also congratulated on many accomplishments including the planting of 32,900 trees and shrubs, wetland creation and pivoting to virtual services.

AM2/2021

Moved by: Steve Peters

Seconded: Dennis Crevits

That the Year 2020 Annual Report be adopted as presented.

Carried

c) Presentation of 2020 Elgin Clean Water Program Annual Report

Ms. McClure provided an overview of the Elgin Clean Water Program's accomplishments in 2020.

AM3/2021

Moved by: Ralph Winfield

Seconded: Stephen Harvey

That the 2020 Elgin Clean Water Program Annual Report be received.

Carried

d) Presentation of the 2021 Budget and Municipal Levy

A preamble to the budget and levy vote was read by Ms. VanHooren as follows:

To provide conformity with legislation and regulations governing approval of Conservation Authority levies:

1. *The proposed Year 2021 Levy and Apportionment for KCCA was circulated by registered mail to member municipalities on January 7, 2021, in order to provide a minimum 30 day notice to budget and levy approval on February 24, 2021. There is a 1.0% averaged levy increase over 2020 levels or \$10,066.00.*
2. *A recorded vote will be taken, with each member responding either "For" or "Against" the motion. The motion carries or is lost, according to the total of weighted votes assigned to each board member. This weighted vote is based upon the Modified Current Value Assessment apportioned to that portion of each municipality within the jurisdiction of the KCCA watershed.*
2. *The 2021 levy and budget approved by the Board will be circulated by registered mail to participating municipalities on February 25, 2021, who if not satisfied, may appeal to the Mining and Lands Commissioner by March 31, 2021. Thereafter, no appeals are allowed and the Year 2021 budget and levy will be final.*

AM4/2021**Moved by:** Stephen Harvey**Seconded:** Bill Mackie

That the 2021 Budget of the Kettle Creek Conservation Authority be approved as presented;

That the member municipalities be assessed for payment:

Matching Levy	\$430,542.04
Non-Matching Levy	\$501,354.85
Special Levy	\$ 84,747.06
Total General Levy	\$1,016,644.00

And that each member municipality's share of the 2021 General Levy be calculated using "Modified Current Value Assessment.

Carried

By Regulation, a recorded Vote was taken for Year 2021 Levy and Budget Approval. In the event that not all of a municipality's member(s) are present, the member(s) in attendance represent(s) only their proportion of the municipal weighting in the voting.

The motion carried with 83.33% of the weighted vote present.

AM4/2021 Recorded Vote

Member Municipality	Present	Levy %	Weight %	In Favour	Opposed	Absent
City of London		57.45	50			
Bill Mackie			16.67	•		
Elizabeth Pelosa			16.67			•
Ralph Winfield			16.66	•		
City of St. Thomas		27.31	32.09			
Jim Herbert			16.05	•		
Steve Peters			16.04	•		
Central Elgin		7.66				
Dennis Crevits			9.00	•		
Southwold		3.85				
Grant Jones			4.53	•		
Thames Centre		1.37				
Alison Warwick			1.61	•		
Middlesex Centre		1.66				
Stephen Harvey			1.95	•		
Malahide		0.70				
Dominique Giguère			0.82	•		
Total		100	100	83.33%		

Special Presentation

a) Staff Recognition

Ms. VanHooren recognized Joe Gordon, Assistant Manager Supervisor of Planning and Conservation Areas for 15 years of service. Kathleen Sebestyen Scott, Financial Services Supervisor and Jeff Lawrence Forest and Soils Supervisor were both recognized for 10 years of service.

b) Board Recognition

The Chair recognized Linda Stevenson who passed away on March 21, 2020. Linda served as a member of the Board from 2015 until her passing. In recognition of her commitment to KCCA and her legacy to the community, a tree will be planted this spring in her honour.

The Chair also recognized the contribution of Mayor Joe Preston to the Board of Directors. Mr. Preston served as a member for the City of St. Thomas from 2019 to part way through 2020.

And finally, outgoing chair Stephen Harvey was recognized for his leadership as Chair for the years 2019 and 2020. Mr. Harvey will be presented with a framed photograph displaying the beauty of the Kettle Creek watershed.

AM5/2021

Moved by: Stephen Harvey

Seconded: Jim Herbert

That the meeting adjourn at 10:31 a.m.

Carried



Elizabeth VanHooren
General Manager/Secretary Treasurer

Grant Jones
Chair

Recorded Vote Registry AM01/2021 to AM05/2021
A=Absent Y=Yes N=No

Board Member	AM01/2021	AM02/2021	AM03/2021	AM04/2021	AM05/2021
Crevits	Y	Y	Y	Y	Y
Giguère	Y	Y	Y	Y	Y
Harvey	Y	Y	Y	Y	Y
Herbert	Y	Y	Y	Y	Y
Jones	Y	Y	Y	Y	Y
Mackie	Y	Y	Y	Y	Y
Peters	Y	Y	Y	Y	Y
Peloza	A	A	A	A	A
Warwick	Y	Y	Y	Y	Y
Winfield	Y	Y	Y	Y	Y
Result	Carried	Carried	Carried	Carried	Carried